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ABSTRACT

This document provides information on obtaining programs of the Job Corps basic education curriculum, the advanced general education program, the consumer education program, and materials for reading, mathematics, language study skills, and the world of work. Also listed are instructional materials used in Job Corps Civilian Conservation Centers Programs. Included among these are: "Reading Program," which includes beginning reading, graded reading selections, advanced reading materials, and a partial list of supplementary reading materials and equipment; "Instructional Materials Used in Job Corps Civilian Conservation Center Mathematics Program," which lists basic mathematics materials, remedial mathematics materials, and supplementary and advanced materials; "World of Work Program," which lists materials for use by individual pupils and soundstrips; "Language and Study Skills Program," which lists available filmstrips, tests, reference skills, and commercial materials; "Materials for the Advanced General Education Program," which lists publications of the American Council on Education, Job Corps Publications, program entry tests, students introductory and self-administered test materials, available lessons for various levels, and supplementary materials. (WR)

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"DISSEMINATION OF THE JOB CORPS EDUCATION PROGRAM"

A. BASIC EDUCATION

The programs of the Job Corps basic education curriculum can be purchased through the Curriculum Development Branch, Job Corps at the following prices:

Reading ----- $1,543.51
Mathematics ----- $1,217.54
Language and Study Skills ----- $1,062.84
World of Work ----- $859.53

The prices quoted above will provide enough materials to accommodate approximately fifty students at one time. By proper scheduling and by using tissue overlays as answer sheets, many students can be accommodated by repeated use of the materials on a non-consumable basis. Interested schools and training programs may obtain these materials by submitting a check to the Job Corps, Curriculum Development Branch, 1200 19th Street, N. W., Washington, D. C. 20506 The check should be made payable to the U. S. Department of Labor, Job Corps.

B. ADVANCED GENERAL EDUCATION PROGRAM (GED)

The Job Corps Advanced General Education Program is available in quantity only to federal agencies and federally funded programs. The Job Corps can provide the sets needed to such programs at cost, which is $12.00 per set.

Eligible programs may order sets by submitting a check to the Curriculum Development Branch, Job Corps (see address above) for the proper amount. The check should be made payable to the U. S. Department of Labor, Job Corps, and must be accompanied by a statement that the requesting program is federally funded.

A commercial version of this program is available from the General Learning Corporation of New York for interested parties who are not federally funded.

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C. CONSUMER EDUCATION PROGRAM

There is a recently developed Consumer Education Program of 44 units, covering such topics as buying a car, food, clothing, legal aid, medical services, and education. A single sample set is available free from the Curriculum Development Branch, Job Corps. A commercial version will be ready in late 1969 from the Grolier Educational Corporation of New York.

NOTE: If individuals are interested in ordering only certain selected items, rather than the total component, they may go directly to the commercial sources indicated on the attached listing.

Certain materials are available only through the Curriculum Development Branch, Job Corps. They are as follows:

READING: Reading Placement Tests. (except Sullivan's Beginning Reading Placement Examination)
How To Use The Index.
Guide to Reading The Code Numbers. (a newer version appears in the July 68 version of the Master Index)
Master Index.
Reading Record Sheet.
Reading Placement and Progress Chart.
Level Advancement Selection Tests and Answer Keys.
Instructor's Manual.
Comprehension Check answer key booklets.

MATHEMATICS: All mathematics tests, including diagnostic, unit, section and exit tests.
All progress checks.
All answer key booklets.
2 books-Supplementary Percentages and Measurements (MEJ03-MEJ04)
Instructor's Manual.

LANGUAGE AND STUDY SKILLS: Instructor's Manual.
Test Booklet.
Handbook.

WORLD OF WORK: Instructor's Manual.
Achievement Log.

If interested in any of these materials, please address all inquiries to Curriculum Development Branch, Job Corps, 1200 19th Street, N. W., Washington, D. C. 20506

INSTRUCTIONAL MATERIALS USED IN JOB CORPS

CIVILIAN CONSERVATION CENTERS

READING PROGRAM

1. BEGINNING READING

Programmed Reading Series, Cynthia Buchanan, St. Louis; Webster, 1964.

Programmed Prereading

Prereading Primer

Pupil Alphabet Cards

Teacher Alphabet Cards

Reading Readiness Test

Alphabet Strips

8 Sound Symbol Cards

Teacher's Guide to Series I

Reading Books 1 - 7

29 Sound Symbol Cards

Test Booklet for Series I

Reading Books 8 - 14

Teacher's Guide for Test Booklet (Series II)

Placement Examination

Series Components and Flow Chart

2. JOB CORPS GRADED READING SELECTIONS

Job Corps Reading Laboratory, Chicago; Science Research Associates, 1961. 758 Selections, levels 1-9.

Job Corps Pilot Library, Chicago; Science Research Associates, 1962. 130 selections, levels 1-9.

Dimensions in Reading (Manpower and Natural Resources). Chicago, Ill., SRA, 1966 300 Selections, Levels 1-9

Reading Attainment Systems, New York, N.Y., Grolier Educational Corps., 1967 120 selections for Graded Reading Levels 1 and 2

Reading Skill Builders, Pleasantville, New York; Readers Digest, 1960. Parts 1, 2, and 3 of Levels 2, 3, 4, 5, and 6.

Advanced Reading Skill Builders; Harold Anderson and Isabel Kincheloe, Pleasantville, New York; Readers Digest, 1958. Books 1 - 4.

Science Reader, Franklyn Branley, Pleasantville, New York; Readers Digest, 1964. Books 1 - 4.

Readings, English as a Second Language, Pleasantville, New York; Readers Digest, 1964. Books 1 - 6.

Help Yourself to Improve Your Readings, Gertrude Sterms, Pleasantville, New York; Readers Digest, 1963. Parts 1 and 2.

Step One Readers, Pleasantville, New York; Readers Digest, 1964. 4 books.

Teen Age Treasury, Pleasantville, New York; Readers Digest, 1957. Volumes 1 - 4.

Secrets of Successful Living, Lydia Thomas, Editor, Pleasantville, New York; Readers Digest, 1956.

New Modern Reading Skill Text Series, Eleanor Johnson, Columbus, Ohio; Charles Merrill, 1966. 3 books

EDL, Controlled Reader - Stories and Questions, Huntington, New York; Educational Development Laboratories, 1964. 6 Books.

EDL Controlled Reader - Study Guide, Huntington, New York; Educational Development Laboratories, 1966. 7 Books.

Step up your Reading Power - New York; McGraw Hill Book Company. 88 Selections

Springboards - New York; Portal Press, Inc., 124 Selections.

3. ADVANCED READING MATERIALS

SRA Reading Lab (Lab IVa), Don Parker, Chicago; Science Research Associates, 1959.

Better Reading, Elizabeth Simpson, Chicago; Science Research Associates, 1962. 3 books

Better Reading Progress Folders, Elizabeth Simpson, Chicago; Science Research Associates, 1962.

Better Reading Instructors Guide, Elizabeth Simpson, Chicago; Science Research Associates, 1962.

4. PARTIAL LIST OF SUPPLEMENTARY READING MATERIALS AND EQUIPMENT

Controlled Reader Projector, Jr.; Educational Development Laboratories, Huntington, New York

Controller Reader Filmstrips; Educational Development Laboratories, Huntington, New York. 13 sets - 25 to 50 Film Strips per set.

Job Corps Language Master Vocabulary Word Cards, Chicago; Bell and Howell, 1966.

Botel Reading Inventory, Chicago, Illinois; Follett Publishing Company, 1961.

INSTRUCTIONAL MATERIALS USED IN JOB CORPS CIVILIAN CONSERVATION CENTER

MATHEMATICS PROGRAM

1. BASIC MATHEMATICS MATERIAL

Programmed Math, Books 1 - 5, Sullivan Associates, McGraw-Hill, New York, N.Y., 1966.

Job Corps Multiplication and Division Facts, TMI-Grolier, New York, 1964.

Job Corps Fractions, TMI-Grolier, New York; 1964. Books 3, 7, 8, 9, 11, 12.

Job Corps Decimal Numbers, TMI-Grolier, New York; 1964. Books 1 - 14.

Basic Mathematics: Fractions, Addison-Wesley, Reading, Massachusetts, 1963.

Job Corps Arithmetic: Measurement, New York; Basic Systems, Inc. 1965.

Job Corps Arithmetic: Measurement, Panel Book, New York; Basic Systems, Inc., 1965.

Percentages: Supplementary Exercises, Washington, D.C.; Job Corps, 1965.

Measurement: Supplementary Exercises, Washington, D.C., Job Corps 1965.

2. REMEDIAL MATHEMATICS MATERIALS

Computational Skills Development Kit, Science Research Associates; Chicago, Illinois.

3. SUPPLEMENTARY AND ADVANCED MATERIAL

Consumer Mathematics Series, David Knowles, Palo Alto, California; Behavioral Research Laboratories, 1966. 3 Books:

Vocational Opportunities and Lifetime Earnings

The Pay Check

The Household Budget

Simplifying the Slide Rule, Robert Marks, New York, Bantam Books, 1964.

The Pocketschool Series, U.S. Army Air Defense Human Research Unit, Fort Bliss, Texas, U.S. Army, 1960.

Exploring Mathematics On Your Own Series, William Glenn and D. Johnson, St. Louis; Webster Publishing Company, 1961. 12 Books:

Sets, Sentences, and Operations

The Pythagorean Theorem

Invitation to Mathematics

Understanding Numeration Systems

Fun With Mathematics

Number Patterns

Topology - The Rubber - Sheet Geometry

The World of Statistics

Short Cuts in Computing

The World of Measurement

Adventures in Graphing

Computing Devices

Civil Service Arithmetic and Vocabulary, Arco Editorial Board, New York; Arco Publishing Company, 1965.

Fundamentals of Algebra, Vols. 1 and 2, 2nd Ed., New York: TMI-Grolier, 1961.

Mastering Numbers, Grade 6, 1st and 2nd Semester. The Continental Press, Inc., Elizabethtown, Pennsylvania, 1965.

Junior High Arithmetic, Grade 7, 1st Semester; Grade 8, 1st Semester, The Continental Press, Inc., Elizabethtown, Pa., 1965.

Adventures in Numberland, Grade 3, Semester 1; Grade 3, Semester 2. The Continental Press, Inc., Elizabethtown, Pennsylvania, 1965.

Building in Numberland, Grade 4, Semester 1; Grade 4, Semester 2. The Continental Press, Inc., Elizabethtown, Pennsylvania, 1965.

Using Numbers, Grade 5, Semester 1. The Continental Press, Inc., Elizabethtown, Pennsylvania.

INSTRUCTIONAL MATERIALS USED IN JOB CORPS CIVILIAN CONSERVATION CENTERS

WORLD OF WORK PROGRAM (including Consumer Education)

1. Instructor's Manual (PM 400-7), Job Corps, OEO.
2. Achievement Log (PM 400-7a), Job Corps, OEO.
3. Corpsmen's Handbook, Job Corps, OEO.

SRA Widening Occupational Roles Kit, Science Research Associates, Chicago, Ill., 1964.

Occupational Exploration Kit, Science Research Associates, Chicago, Ill., 1964.

Job Facts: 1966-67, Addison-Wesley Publishing Company, Inc., Reading, Massachusetts, 1966.

Job Briefs: Selected Federal Jobs, Government Printing Office, Washington, D.C.

Job Guide for Young Workers, 1963-64 edition, Government Printing Office, Washington, D.C.

Chronicle Occupational Library Package, Chronicle Publications, Moravia, New York. (Supplementary)

Why Work Series, Behavioral Research Laboratories, Palo Alto, California, 1966, (including tapes and Instructor's Manual).

Your Attitude is Showing, Elwood N. Chapman, Science Research Associates, Inc., Chicago, Illinois, 1964. (Instructor Use Only)

How to Fill Out Application Forms, Manuals A. & B., & Diagnostic Test Dorman & Company, Inc., New York, 1966.

How to Get A Job, Student Workbook, Educational Design, Inc., and National Association of Manufacturers, through Addison-Wesley Publishing Company, Reading, Massachusetts, 1966.

Job Cards for How to Get a Job, Addison-Wesley Publishing Company, Inc. Reading, Massachusetts, 1966.

How to Get A Job, Teacher's Manual, Educational Design, Inc., and National Association of Manufacturers, through Addison-Wesley Publishing Company, Reading, Massachusetts, 1966.

How to Get a Job, Role-Play Book and Check List, Educational Design, Inc., and National Association of Manufacturers, through Addison-Wesley Publishing Company, Reading, Massachusetts, 1966.

The Money You Spend, Turner-Livingston Reading Series, Follett Publishing Company, New York University Press, New York, 1962. (Supplementary)

The Jobs You Get - Turner-Livingston Reading Series, Follett Publishing Company, New York University Press, New York, 1962.

General Business Work Book, for Units 6-12, South Western Publishing Co., Cinncinnati, Ohio, 1966.

The Union, Citizens of the Union Series - #1, Educational Department, International Ladies' Garment Worker's Union, 1710 Broadway, New York, New York.

Signature of 450,000, Educational Department, International Ladies' Garment Workers' Union, 1710 Broadway, New York, New York.

Labor Management Terminology, Parks Job Corps Center, Educational Systems Division, Litton Industries, Inc.

20 Questions About the Right to Work, Industrial Relations Division, National Association of Manufacturers, 277 Park Avenue, New York, New York.

Why Unions? AFL-CIO Publication No. 41, 815 16th Street, N.W., Washington, D.C.

The Labor Movement in the United States, Curriculum Services Series No. 10, Commonwealth of Pennsylvania, Department of Public Instruction, Harrisburg, Pennsylvania, 1963.

A Brief History of the American Labor Movement, Bulletin No. 1000, Superintendent of Documents, U.S. Government Printing Office, Washington, D.C., 1964.

Glossary of Current Industrial Relations and Wage Terms, Bulletin No. 1438, Superintendent of Documents, U.S. Government Printing Office, Washington, D.C.

Directory of National and International Labor Unions in the United States, Bulletin No. 1493, Superintendent of Documents, U.S. Government Printing Office, Washington, D.C.

How to Use the Telephone Directory, Booker and Associates, Government Printing Office, Washington, D.C.

10-Key Instructor's Manual, Educational Developmental Laboratories, Huntington, New York, 1959.

10-Key Operator's Manual and Filmstrips, Educational Developmental Laboratories, Huntington, New York, 1959.

Living Method Typing Course Manual, Crown Publishers, Inc., 419 Park Avenue, South, New York, New York.

Living Method Typing Course Recordings, Crown Publishers, Inc., 419 Park Ave., South, New York, New York.

Quick Filing Practice Kit, Gregg Division, McGraw-Hill Book Company, New York, New York, 1965.

The following soundstrips are produced by Guidance Associates, Pleasantville, New York:

Preparing for the World of Work
Your First Job
Preparing for The Jobs of the 70's
Your Job Interview
What You Should Know Before You Go to Work

Job Corps Consumer Education Course, developed for Job Corps by Grolier Educational Corporation/Educational Design, Inc., 1968. A commercial version will be sold by Grolier Ed., 845 Third Avenue, New York, New York 10022, in Fall, 1969. Components include an Instructor's Manual, Answer Key Book, Unit Check Book, Wall Chart, Consumer Review Books, and the 44 individual lessons listed below:

	TITLE
1.	Introductory Unit
2.	I Got To Have Wheels
3.	Checking Out A Used Car
4.	Costs of Running A Car
5.	Furniture
6.	Appliances
7.	Repairs
8.	Die Now, Pay Later
9.	A Place To Hang Your Hat
10.	You and Your Landlord
11.	Best Food Buys
12.	Food: Planning
13.	Women's Clothing
14.	Men's Clothing
15.	Your Clothing Needs
16.	Your Medicine Shelf
17.	Getting a Lawyer
18.	Your Rights If You Are Arrested
19.	Common Problems With Civil Laws
20.	Contracts
21.	Regular Health Car
22.	Medical Help - Fast!
23.	Quacks and Medical Frauds
24.	Education
25.	Community Programs and Services
26.	Health Insurance
27.	Life Insurance
28.	Car and Property Insurance
29.	Ads
30.	Labels
31.	Consumer Aids
32.	Number, Size and Price
33.	Guarantees
34.	Stores
35.	Salesmen
36.	Buying by Mail
37.	Frauds
38.	Ways to Pay For What You Buy
39.	Figuring Credit Charges

TITLE

40. Problems of Buying on Credit
41. Managing Your Money
42. Banking
43. Taking Out A Loan - Part I
44. Taking Out A Loan - Part II

INSTRUCTIONAL MATERIALS USED IN JOB CORPS CIVILIAN CONSERVATION CENTERS

LANGUAGE AND STUDY SKILLS PROGRAM

Available from: Continental Press, Inc.
Elizabethtown, Pennsylvania 17022

Language Skill Films and Tests (kit containing 8 tests, 12 filmstrips, listed below, with Job Corps codes)

Filmstrips (12)

1.	Capitalization and Abbreviation	LC001
2.	Capitalization and Abbreviation, Review	LC002
3.	End Punctuation and Commas	LC003
4.	Contractions and Possessives	LC004
5.	Vocabulary: Prefixes and Suffixes	LC005
6.	Vocabulary: Synonyms and Antonyms	LC006
7.	Vocabulary: Homonyms	LC007
8.	Pre-Dictionary Skills	LC008
9.	Pre-Dictionary Skills	LC009
10.	Pre-Dictionary Skills, Review	LC010
11.	Language Usage	LC011
12.	Language Usage, Review	LC012

Tests (8)

1.	Capitalization & Abbreviation	LCT001-2
2.	End Punctuation and Commas	LCT003
3.	Contractions and Possessives	LCT004
4.	Vocabulary: Prefixes and Suffixes	LCT005
5.	Vocabulary: Synonyms and Antonyms	LCT006
6.	Vocabulary: Homonyms	LCT007
7.	Pre-Dictionary Skills	LCT008-10
8.	Language Usage	LCT011-12

Reference Skills (3 boxes)

Box 1
Box 2 SC001
Box 3

Letter Writing Kit

(Items listed below contain 30 ditto masters and a teacher's key.):

Mastering Capitalization and Punctuation
Mastering Good Usage
Mastering Parts of Speech
Mastering the Sentence

Handwriting Masters and Refill
(40 preprinted masters and instructional guide)

Chicago: Science Research Associates

Graph and Picture Study Skills SL001

Map and Globe Skills SL002

New York: Educational Development Laboratories

Study Skills Box 1
Study Skills Box 2
Study Skills Box 3

Listen and Read, Workbook and Tapes (G-L)

New York: McGraw Hill Co.

Typing Mailable Letters (Supplementary)

Spelling Drills and Exercises (Supplementary)

TMI-Grolier, 845 Third Avenue, New York, New York.

Programmed Punctuation

U,S, Armed Forces Institute, Madison, Wsiconsin 53701

English As A Communication Skill Text, Exercise Book, and Teacher's Guide

New York: The MacMillan Company

Webster's New World Dictionary, Elementary Edition

How to Use the Dictionary Program and Manual

MATERIALS FOR THE ADVANCED GENERAL EDUCATION PROGRAM

PUBLICATIONS OF THE AMERICAN COUNCIL ON EDUCATION

Opportunities for Educational and Vocational Advancement
State Department of Education Policies
Official GED Agencies
Examiner's Manual for the Tests of General Educational Development: High School Level
Newsletters

JOB CORPS PUBLICATIONS

Civilian Conservation Centers Administrative Manual, Section 431 "High School Equivalency Preparatory Program"

PROGRAM ENTRY TESTS

Stanford Advanced Form X
Stanford Advanced MRC Answer Sheet
Stanford Advanced Form Y
Stanford Advanced Form W

PROGRAM MATERIALS

TEACHER'S ADMINISTRATIVE MATERIALS

Teacher's Manual	PM 431-TM
Teacher's Answer Key	PM 431-TAK
Progress Flow Chart, Level I	JC Form 195
Progress Flow Chart, Level II	JC Form 195a
Progress Flow Chart, Level III	JC Form 195b

STUDENTS' INTRODUCTORY AND SELF-ADMINISTERED TEST MATERIALS

Student's Handbook	PM 431-SH
Screening Tests	PM 431-ST
Unit Tests	PM 431-UT
Students' Answer Keys	PM 431-SAK

LESSONS IN ADVANCED GENERAL EDUCATION PROGRAM

LEVEL I

Booklets PM 431 -	Unit 1	Lesson
1	Word Roots, Prefixes, Suffixes	1
2	Word Context Clues	2
	Unit 2	
3	Map Reading Skills	1
4	Climate	2
5	Studying Man and the Natural World	3
6	Man and His Culture	4
7	Reading for Implied Meanings	5
	Unit 3	
8	Production and Consumption	1
9	Forms of Government	2
10	Reading for Facts, Opinions and Issues	3
	Unit 4	
11	Basic Economic Systems	1
12	Representative Democracy and Political Parties	2
13	Reading To Draw Inferences	3
	Unit 5	
14	Craftsmanship & Technology	1
15	Government Separation of Powers	2
16	Comparisons in Literature	3
	Unit 6	
17	Positive and Negative Numbers	1
18	States of Matter: Solid, Liquid, Gas	2
19	Properties & Measures of Matter	3
20	Energy, Matter, Theory and Law	4
21	The Particles and Structure of Matter	5
	Unit 7	
22	Atomic Structure and Chemical Change	1
23	Chemical Compounds	2
24	Forms of Energy	3

Booklets PM 431 -	Unit 8	Lesson
25	Solving Fraction Word Problems	1
26	Solving Decimal Word Problems	2
27	Solving Percentage Word Problems	3

LEVEL II

	Unit 1	
28	Tables and Graphs	1
29	Line Graphs	2
	Unit 2	
30	U.S. Colonization of Independence	1
31	U.S. Confederation to Constitutional Convention	2
32	Framing the U.S. Constitution	3
33	Founding Fathers	4
34	The Election Process	5
35	The Civil War	6
	Unit 3	
36	Industrialization and Growth of the Cities	1
37	Immigration	2
38	Unions and Management	3
	Unit 4	
39	Reading for Feelings	1
40	Reading for Shifts in Feeling	2
41	Reading for Character	3
42	Reading for Signs of Hidden Character	4
	Unit 5	
43	Words That Paint Pictures	1
44	Devices Used in Literature	2
45	The Meaning of Literary Devices	3
46	Periods of Levels of Writing	4
47	Qualities of Good and Bad Writing	5

Booklets PM 431 -	Unit 6	Lesson
48	What to Look for in Narrative Writing	1
49	Interpreting Figurative Writing	2
50	Keeping Track of the Subject in Writing	3
51	Reading Literature for Understanding	4
	Unit 7	
52	Life Functions and Cells	1
53	Cell Structure	2
54	Tissues, Organs, Systems	3
55	Growth and Nutrition	4
56	Metabolism	5
	Unit 8	
57	Algebra	1
58	Powers and Roots	2
59	Geometry	3
60	Number Series	4
	Unit 9	
61	Speed, Acceleration, and Velocity	1
62	Force, Mass, and Distance	2
63	Types of Motion and Rest	3
64	Electricity and Magnetism	4
65	Electrical, Magnetic, and Gravitational Fields	5
66	The Conservation and Conversion of Energy	6
67	Simple Machines and Work	7
68	Gas Laws	8
69	Principles of Heat Engines	9
70	Sound and Sound Waves	10
71	Light Waves and Particles	11
72	The Behavior of Light Rays	12

Booklets PM 431 -	Unit 10	Lesson
73	Atomic Structure and Valence	1
74	Chemical Bonding	2
75	The Table of Elements	3
76	Electrolysis	4
77	Osmosis	5

LEVEL III

	Unit 1	
78	Free Enterprise and Government Regulation	1
79	Social Legislation	2
80	Taxes	3
	Unit 2	
81	Free Trade and Tariffs	1
82	Capitalism, Communism, Socialism	2
83	Nationalism vs. Internationalism	3
	Unit 3	
84	Plants and Photosynthesis	1
85	The Human Digestive System	2
86	Functions of the Blood	3
87	Human Circulation and Respiration	4
88	Reproduction of a Single Cell	5
89	Reproduction by Male and Female Cells	6
90	The Human Reproductive System	7
91	Genetics and Heredity	8
92	The Nervous System	9
93	The Glandular System	10
	Unit 4	
94	Difficult Words to Spell	1
95	Sentences and Their Parts	2
96	Adjectives and Adverbs	3
97	Comparative Forms	4
98	Spelling ie and ei Words	5
99	Using Negatives Correctly	6
100	Using Prepositions and Prepositional Phrases	7
101	Spelling - ance and - ence words	8
102	Subject and Object Pronouns	9

Booklets PM 431 -	Unit 4 Con't	Lesson
103	Possessive and Reflexive Pronouns	10
104	Possessive and Plural Nouns	11
105	Spelling Confusing Word Pairs	12
106	Subject and Verb Agreement	13
107	Past Verb Forms	14
108	Spelling More Difficult Words	15
	Unit 5	
109	Spelling Endings Added to e	1
110	Capitalization	2
111	Question Marks and Exclamation Points	3
112	Quotation Marks	4
113	Spelling Double Letter Demons	5
114	Colons and Dashes	6
115	Punctuating Series with Commas and Semicolons	7
116	More Confusing Word Pairs	8
117	Separating Sentence Parts with Punctuation	9
118	Other Uses for Commas and Semicolons	10
119	More Special Spelling Problems	11
	Unit 6	
120	Spelling More Endings	1
121	Matching Sentence Parts	2
122	Using the Right Sentence Connectives	3
123	More Ways to Make Sentences Effective	4
124	Last of the Confusing Word Pairs	5

SUPPLEMENTARY MATERIALS

High School Equivalency Diploma Tests
Spelling Drills and Exercises
Programmed Punctuation
Fundamentals of Algebra
Programmed Writing